

Minutes of Committee Business Meeting on Tuesday 8th March, 5.30pm by Zoom

Present: Philip Bellshaw (PB) (chair), Barbara Hathaway (BH), Hilary Boszko (HB), Corinna Gregory (CG), Heather Gay (HG), Pauline Hygate (PH) and Jane Eminson (JE)

		Action
1.	Apologies for absence: Graham Stroud, Michael Palmer	
2.	Philip thanked Ela for setting up the Zoom link for the meeting.	
3.	Future committee meeting day and times: It was agreed that meetings would continue to be held on Tuesdays but would alternate between 5.30 (if Hilary available) and 7.30 (if Hilary not available).	
4.	Ticket prices: Ticket prices as suggested by Heather were agreed plus a £10 student price. The committee discussed the possibility of restricted view ticket prices for Malvern. Heather will contact the person at Malvern Priory for her view on this and Corinna will review when she visits in early April. Heather and Corinna will then decide on the prices. Heather is also dealing with the contract with the Malvern Theatre Box Office.	HG/CG
5.	Handbook: Jane reminded the committee of the purpose of the handbook, on which all committee members had already commented. Comments from committee members had been incorporated. Committee members' views differed on whether officer roles should be elected for three years in line with trustee elections. It was agreed that officer roles should be changed from one to three years. Officers can, of course, resign at any time. Jane will revise the handbook to reflect this decision. The handbook will then be circulated to members for comment.	JE
6.	Recording: The pros and cons of recording a choir CD were discussed. It was agreed that this was not a commercial venture. Alternatives to CDs were also discussed. The choir was not yet at full strength. The committee did not consider that a professional recording was the best option at present. After discussion, the committee came to the conclusion that regularly recording concerts was a better option. South and City College have a music technology course and a student may be interested in doing the recordings.	

7.	<p>Support for Ukraine:</p> <p>There is already a message of support on the website and the recording of the prayer for Ukraine will be added to this. It can also be communicated by social media. A retiring collection could be made at the concert on 2nd April.</p>	
8.	<p>Privacy policy and website security:</p> <p>Hilary explained that the website will need to move to become a secure site in the near future as Google are requiring this. Pauline had looked into the possibility of other hosting sites which looked cheaper. Related issues include whether updates could be done more easily and cheaply, whether payments to names.co could be done more easily, whether the choir is vulnerable because it has no admin control and whether ticket sales might be better handled through a ticketing agency. It was agreed that Pauline and Hilary would investigate the options and report back to the full committee. It was suggested that Eike should also be involved.</p> <p>The other items raised by the review of the privacy policy were also raised. It was agreed that Jane would revise the policy as discussed and bring it to the committee for consideration. Jane and Pauline will also look into the annual payment to the Information Commissioner.</p>	<p>HB/PH</p> <p>JE</p> <p>JE/PH</p>
9.	<p>Bursaries:</p> <p>Hilary had asked for this to be on the agenda. Relevant issues were discussed. It was agreed that it would be put on the agenda for the full committee.</p>	
10.	<p>Forecast member numbers:</p> <p>Barbara reported that 70 are currently 'on the books' with an expected number of about 66 from the autumn. Pauline has been looking at projected subscription income. Barbara will send Pauline her notes on this.</p>	<p>BH</p>
11.	<p>Any other business:</p> <p>Pauline asked whether we could have a small 'training session' for choir members about how they could be using social media to promote the choir. BFCS is very active on social media and we could learn from this.</p>	