

Minutes of Committee Meeting on Tuesday 15th March 2022, 7.30pm by Zoom

Present: Philip Bellshaw (PB) (chair), Barbara Hathaway (BH), Corinna Gregory (CG), Graham Stroud (GS), Heather Gay (HG), Paul Spicer (PS), Kate Crocker (KC), Julia Sadler (JS) and Jane Eminson (JE)

		Action
1.	Apologies for absence: Hilary Boszko, Michael Palmer, Pauline Hygate	
2.	Philip thanked Ela for setting up the Zoom link for the meeting.	
3.	Minutes of meetings held on 1st February and 8th March 2022 were agreed as a correct record.	
4.	Actions and matters arising from the minutes: Heather is still in conversation with Malvern Priory. Heather's preference is for a single ticket system (full price and concessions). Most of the audience will be in the central area. Progress with actions on the actions log was noted.	
5.	Decisions taken since the last meeting: None	
6.	Financial Report: Pauline had sent a report. Balances were healthy with £41,581 in the general fund, £11,804 in the special concerts fund and £5,164 in others. Michael has generously transferred £3,804 to the '22 Special Concerts Fund' for the Christmas Concert venue. Merryn has kindly offered to fund any shortfall for the April concert. The deposit and invoice payment for St. Philip's is still under discussion.	
7.	Fundraising: Kate's report was received with thanks.	
8.	Marketing: Hilary was thanked for her report.	
9. 9a	2021/22 Season: April 2nd Concert: Kate had still not heard from the Lord Mayor about attendance at the concert. Heather's report on ticket sales was received. In terms of a Covid policy, Corinna has changed the risk assessment to say that the wearing of masks is recommended. A new trumpeter has been organised. Arrangements are more or less the same as December. Barbara will send Corinna a list of singers who want additional space. Kate offered to help with stewarding.	BH

	Graham has offered to record the concert and will position appropriately. Corinna has obtained all the relevant permissions for recording. Jane stressed that the recordings could only be for personal use. If even short excerpts are made publicly available on the website or for publicity purposes then the position on licences must be checked. The wording of the dedication to Ukraine was agreed. It was also agreed to sing the hymn to Ukraine immediately after the Dean's words. Ela had also suggested that just the yellow and aqua scarves could be used. This was agreed. Blue and yellow ribbons for everyone was also agreed.	
9b	Come and Sing: Sixteen tickets had been sold (excluding choir members). One mailing has already gone out. Volunteers to do the teas are needed. Kate volunteered to make up hampers for the raffle. Raffle prizes are also needed. Scores have been organised by Peter. Paul said that the scores must include the organ part. Further conversation with Martyn is needed.	PS/HG
9c	June / July concerts: Nothing needed to be discussed.	
10.	2022/23 Season: 19th November 2022: The orchestra is booked but soloists are still needed. Paul will come up with suggestions. 1st April 2023: St Paul's in provisionally booked. Paperwork is with Corinna. 24th June 2023: Kate will provisionally book St Mary Magdalene, Bridgnorth and reserve the room in the pub next door as a green room. 1st July 2023: CBSO centre is provisionally booked and paperwork is with Corinna. No deposit is needed as the Choir is a returning user. Pershore have held over the deposit and hope to see the choir in 2024 (possibly 29 th June 2024). Philip suggested that a planning group meeting should be convened (Paul, Corinna, Barbara, Kate, Pauline, Hilary) in late April / early May.	PS PB
11.	Recording: The business meeting had considered that it was not the time to pursue a full recording. Numbers may reduce further following re-auditions. It was generally agreed that this should be deferred for the moment.	
12.	Sound archive: Kate is still looking into options for preserving our recordings.	KC
13.	Privacy Policy: The revised policy was approved subject to checking / tidying of syntax in paragraph 22.	JE
14.	Annual dinner: Paul offered to host a garden party on Sunday 10 th July. On that basis it was decided that there would not be an annual dinner before the summer. Barbara agreed to notify choir members of the date.	BH
15.	Correspondence received: Barbara had been received an email from Mark Smy suggesting that the choir should do a concert in an inner London church. This was noted but felt not to be feasible at present. Barbara will reply to Mark.	BH
16.	Any other business: Barbara reported that a rehearsal box will be appearing in the store-room with everything needed administratively for running a rehearsal. Corinna checked that meetings by Zoom were covered in the constitution and this was confirmed. Refreshments at	

	rehearsal were discussed. It was agreed that we would start with people bringing their own refreshments with rehearsals starting at 7.15pm and ending at 9.30pm. Barbara will notify choir members of the revised arrangements.	BH
17.	<p>Date of next meetings: 3rd May 2022, 5.30pm 14th June 2022, 6.00pm</p> <p>It was also agreed that, from September, meetings could be alternated between Tuesdays and Thursdays.</p>	